

## **Terminal 1** (International flights only)

- 1. Walk through Immigration.
- 2. Collect your bags
- 3. Walk through Customs for clearance.
- 4. Walk across the arrival hall, there are three (3) exit doors, take the one in the middle and cross the road.
- 5. Our representative will be on the opposite right side of the road, holding a signage with your guest/group's name on it.
- 6. If representative cannot be located, please proceed to the hotel lounge to wait for our representative there, he/she may be attending another guest. Please do not go down to the extension area if not being accompanied by our representative.
- 7. You may call the following numbers for assistance if you are having any difficulties locating our staff:

Puerto Galera Front Desk: +63 917 562 0294
Puerto Galera Resort Manager: +63 917 518 0813
Puerto Galera Front Desk Manager: +63 917 863 3954

Dumaguete Front Desk: +63 917 851 5126 Dumaguete Resort Manager: +63 917 508 2311 Dumaguete Front Desk Manager: +63 917 821 8785